





**Western Illinois University**  
GENERAL STUDIES DEGREE PROGRAM

## Proposed Internship Training Schedule

### Bachelor of Arts in General Studies (BGS) Degree Program

Bachelor of Arts in General Studies  
 Malpass Library Third Floor  
 Western Illinois University  
 1 University Circle  
 Macomb, IL 61455  
 Phone: 309/298-1929  
 www.wiu.edu/BGS

**Please type or print clearly**

Date: \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**WIU I.D. #:** \_\_\_\_\_

Semester Hours requested for UNIV 490  
 (40 working hours equals 1 SH of credit): \_\_\_\_\_

Internship Start Date: \_\_\_\_\_ Internship End Date: \_\_\_\_\_  
 Note: One week of full-time, college-level employment (40 hours) per semester hour of credit

**Internship Company Name:** \_\_\_\_\_

Address/Location: \_\_\_\_\_  
Street Address City, State Zip

Supervisor: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

In the space below provide a summary of your college-level internship duties and responsibilities.  
 NOTE: An internship cannot be granted for current job duties and responsibilities.

**Approval by Internship Supervisor:**

Company Supervisor's Signature: \_\_\_\_\_

Company Supervisor's Name and Title  
(Please Print): \_\_\_\_\_

Intern's Signature: \_\_\_\_\_

**Coordinator/Instructor's Approval Prior to Registration:**

This form must be completed and returned with the Application for UNIV 490 Career Internship to:

University 490 Internship Coordinator  
Bachelor of Arts in General Studies  
Malpass Library Third Floor  
Western Illinois University  
1 University Circle  
Macomb, IL 61455  
Email: [BGS@wiu.edu](mailto:BGS@wiu.edu)